

# FORM NO. MGT-7

[Pursuant to sub-Section(1) of section 92 of the Companies Act, 2013 and sub-rule (1) of rule 11of the Companies (Management and Administration) Rules, 2014]



सत्यमेव जयते

## Annual Return (other than OPCs and Small Companies)

Form language  English  Hindi

Refer the instruction kit for filing the form.

### I. REGISTRATION AND OTHER DETAILS

(i) \* Corporate Identification Number (CIN) of the company

L74899DL1974GOI007227

Pre-fill

Global Location Number (GLN) of the company

\* Permanent Account Number (PAN) of the company

AAACR0830Q

(ii) (a) Name of the company

RITES LIMITED

(b) Registered office address

SCOPE MINAR, LAXMI NAGAR  
DELHI  
DELHI  
Delhi  
110092

(c) \*e-mail ID of the company

cs@rites.com

(d) \*Telephone number with STD code

01242571666

(e) Website

www.rites.com

(iii) Date of Incorporation

26/04/1974

(iv)	Type of the Company	Category of the Company	Sub-category of the Company
	Public Company	Company limited by shares	Union Government Company

(v) Whether company is having share capital

Yes  No

(vi) \*Whether shares listed on recognized Stock Exchange(s)

Yes  No

(a) Details of stock exchanges where shares are listed

S. No.	Stock Exchange Name	Code
1	NATIONAL STOCK EXCHANGE OF INDIA LIMITED	1,024
2	BSE LIMITED	1

(b) CIN of the Registrar and Transfer Agent

U67190MH1999PTC118368

Pre-fill

Name of the Registrar and Transfer Agent

LINK INTIME INDIA PRIVATE LIMITED

Registered office address of the Registrar and Transfer Agents

C-101, 1st Floor, 247 Park,  
Lal Bahadur Shastri Marg, Vikhroli (West)

(vii) \*Financial year From date 01/04/2020 (DD/MM/YYYY) To date 31/03/2021 (DD/MM/YYYY)

(viii) \*Whether Annual general meeting (AGM) held  Yes  No

(a) If yes, date of AGM 29/09/2021

(b) Due date of AGM 30/09/2021

(c) Whether any extension for AGM granted  Yes  No

## II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY

\*Number of business activities 5

S.No	Main Activity group code	Description of Main Activity group	Business Activity Code	Description of Business Activity	% of turnover of the company
1	M	Professional, Scientific and Technical	M9	Other professional, scientific and technical activities	37.46
2	F	Construction	F2	Roads, railways, Utility projects	34.71
3	G	Trade	G1	Wholesale Trading	5.19
4	N	Support service to Organizations	N1	Rental and leasing of motor vehicles, machinery, equipment, capital goods, etc.	6.02
5	M	Professional, Scientific and Technical	M4	Architecture, engineering activities, technical testing and analysis activities	16.62

### III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES (INCLUDING JOINT VENTURES)

\*No. of Companies for which information is to be given

**Pre-fill All**

S.No	Name of the company	CIN / FCRN	Holding/ Subsidiary/Associate/ Joint Venture	% of shares held
1	REMC LIMITED	U93000DL2013GOI256661	Subsidiary	51
2	RITES AFRIKA (PTY) LIMITED BC		Subsidiary	100
3	SAIL-RITES BENGAL WAGON IN	U35200DL2010PTC211955	Joint Venture	50
4	INDIAN RAILWAY STATIONS DI	U45204DL2012GOI234292	Joint Venture	24

### IV. SHARE CAPITAL, DEBENTURES AND OTHER SECURITIES OF THE COMPANY

#### (i) \*SHARE CAPITAL

##### (a) Equity share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Total number of equity shares	300,000,000	240,301,887	240,301,887	240,301,887
Total amount of equity shares (in Rupees)	3,000,000,000	2,403,018,870	2,403,018,870	2,403,018,870

Number of classes

Class of Shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Number of equity shares	300,000,000	240,301,887	240,301,887	240,301,887
Nominal value per share (in rupees)	10	10	10	10
Total amount of equity shares (in rupees)	3,000,000,000	2,403,018,870	2,403,018,870	2,403,018,870

##### (b) Preference share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid-up capital
Total number of preference shares	0	0	0	0
Total amount of preference shares (in rupees)	0	0	0	0

Number of classes

Class of shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Number of preference shares				
Nominal value per share (in rupees)				
Total amount of preference shares (in rupees)				

**(c) Unclassified share capital**

Particulars	Authorised Capital
Total amount of unclassified shares	0

**(d) Break-up of paid-up share capital**

Class of shares	Number of shares			Total nominal amount	Total Paid-up amount	Total premium
	Physical	DEMAT	Total			
<b>Equity shares</b>						
<b>At the beginning of the year</b>	207	249,999,793	250000000	2,500,000,000	2,500,000,000	
<b>Increase during the year</b>	1,056	0	1056	10,560	10,560	0
i. Public Issues	0	0	0	0	0	
ii. Rights issue	0	0	0	0	0	0
iii. Bonus issue	0	0	0	0	0	0
iv. Private Placement/ Preferential allotment	0	0	0	0	0	0
v. ESOPs	0	0	0	0	0	0
vi. Sweat equity shares allotted	0	0	0	0	0	0
vii. Conversion of Preference share	0	0	0	0	0	0
viii. Conversion of Debentures	0	0	0	0	0	0
ix. GDRs/ADRs	0	0	0	0	0	0
x. Others, specify	1,056		1056	10,560	10,560	
Rematerialisation of Equity Shares						
<b>Decrease during the year</b>	0	9,699,169	9699169	96,991,690	96,991,690	0
i. Buy-back of shares	0	9,698,113	9698113	96,981,130	96,981,130	
ii. Shares forfeited	0	0	0	0	0	0
iii. Reduction of share capital	0	0	0	0	0	0

iv. Others, specify	0	1,056	1056	10,560	10,560	
Rematerialisation of Equity Shares						
At the end of the year	1,263	240,300,624	240301887	2,403,018,8	2,403,018,	
<b>Preference shares</b>						
At the beginning of the year	0	0	0	0	0	
Increase during the year	0	0	0	0	0	0
i. Issues of shares	0	0	0	0	0	0
ii. Re-issue of forfeited shares	0	0	0	0	0	0
iii. Others, specify						
Decrease during the year	0	0	0	0	0	0
i. Redemption of shares	0	0	0	0	0	0
ii. Shares forfeited	0	0	0	0	0	0
iii. Reduction of share capital	0	0	0	0	0	0
iv. Others, specify						
At the end of the year	0	0	0	0	0	

ISIN of the equity shares of the company

INE320J01015

(ii) Details of stock split/consolidation during the year (for each class of shares)

0

Class of shares		(i)	(ii)	(iii)
Before split / Consolidation	Number of shares			
	Face value per share			
After split / Consolidation	Number of shares			
	Face value per share			

**(iii) Details of shares/Debentures Transfers since closure date of last financial year (or in the case of the first return at any time since the incorporation of the company) \***

Nil  
 [Details being provided in a CD/Digital Media]  Yes  No  Not Applicable

Separate sheet attached for details of transfers  Yes  No

**Note:** In case list of transfer exceeds 10, option for submission as a separate sheet attachment or submission in a CD/Digital Media may be shown.

Date of the previous annual general meeting		<input style="width:100%;" type="text"/>	
Date of registration of transfer (Date Month Year)		<input style="width:100%;" type="text"/>	
Type of transfer	<input style="width:100%;" type="text"/>	1 - Equity, 2- Preference Shares,3 - Debentures, 4 - Stock	
Number of Shares/ Debentures/ Units Transferred	<input style="width:100%;" type="text"/>	Amount per Share/ Debenture/Unit (in Rs.)	<input style="width:100%;" type="text"/>
Ledger Folio of Transferor		<input style="width:100%;" type="text"/>	
Transferor's Name	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>
	Surname	middle name	first name
Ledger Folio of Transferee		<input style="width:100%;" type="text"/>	
Transferee's Name	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>
	Surname	middle name	first name
Date of registration of transfer (Date Month Year)		<input style="width:100%;" type="text"/>	
Type of transfer	<input style="width:100%;" type="text"/>	1 - Equity, 2- Preference Shares,3 - Debentures, 4 - Stock	
Number of Shares/ Debentures/ Units Transferred	<input style="width:100%;" type="text"/>	Amount per Share/ Debenture/Unit (in Rs.)	<input style="width:100%;" type="text"/>

Ledger Folio of Transferor				<input type="text"/>		
Transferor's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>			
	Surname		middle name		first name	
Ledger Folio of Transferee				<input type="text"/>		
Transferee's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>			
	Surname		middle name		first name	

**(iv) \*Debentures (Outstanding as at the end of financial year)**

Particulars	Number of units	Nominal value per unit	Total value
Non-convertible debentures	0	0	0
Partly convertible debentures	0	0	0
Fully convertible debentures	0	0	0
<b>Total</b>			0

**Details of debentures**

Class of debentures	Outstanding as at the beginning of the year	Increase during the year	Decrease during the year	Outstanding as at the end of the year
Non-convertible debentures	0	0	0	0
Partly convertible debentures	0	0	0	0
Fully convertible debentures	0	0	0	0

**(v) Securities (other than shares and debentures)**

0

Type of Securities	Number of Securities	Nominal Value of each Unit	Total Nominal Value	Paid up Value of each Unit	Total Paid up Value
<b>Total</b>	<input type="text"/>		<input type="text"/>		<input type="text"/>

**V. \*Turnover and net worth of the company (as defined in the Companies Act, 2013)**

(i) Turnover

19,475,500,000

(ii) Net worth of the Company

23,219,300,000

VI. (a) \*SHARE HOLDING PATTERN - Promoters

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	0	0	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	0	0	0	
2.	Government				
	(i) Central Government	173,504,773	72.2	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	0	0	0	
10.	Others	0	0	0	
	<b>Total</b>	<b>173,504,773</b>	<b>72.2</b>	<b>0</b>	<b>0</b>

Total number of shareholders (promoters)

1

(b) \*SHARE HOLDING PATTERN - Public/Other than promoters

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage

1.	Individual/Hindu Undivided Family				
	(i) Indian	18,432,407	7.67	0	
	(ii) Non-resident Indian (NRI)	1,042,975	0.43	0	
	(iii) Foreign national (other than NRI)	200	0	0	
2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	20,809,504	8.66	0	
4.	Banks	4,548,992	1.89	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	11,720,925	4.88	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	5,406,122	2.25	0	
10.	Others FPI,AIF,NBFC,TRUSTS,HUF,C	4,835,989	2.01	0	
	<b>Total</b>	<b>66,797,114</b>	<b>27.79</b>	<b>0</b>	<b>0</b>

Total number of shareholders (other than promoters) 111,746

Total number of shareholders (Promoters+Public/  
Other than promoters) 111,747

**VII. \*NUMBER OF PROMOTERS, MEMBERS, DEBENTURE HOLDERS  
(Details, Promoters, Members (other than promoters), Debenture holders)**

Details	At the beginning of the year	At the end of the year
Promoters	1	1
Members (other than promoters)	77,325	111,746
Debenture holders	0	0

## VIII. DETAILS OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

### (A) \*Composition of Board of Directors

Category	Number of directors at the beginning of the year		Number of directors at the end of the year		Percentage of shares held by directors as at the end of year	
	Executive	Non-executive	Executive	Non-executive	Executive	Non-executive
<b>A. Promoter</b>	0	0	0	0	0	0
<b>B. Non-Promoter</b>	4	3	4	0	0	0
(i) Non-Independent	4	0	4	0	0	0
(ii) Independent	0	3	0	0	0	0
<b>C. Nominee Directors representing</b>	0	2	0	1	0	0
(i) Banks & FIs	0	0	0	0	0	0
(ii) Investing institutions	0	0	0	0	0	0
(iii) Government	0	2	0	1	0	0
(iv) Small share holders	0	0	0	0	0	0
(v) Others	0	0	0	0	0	0
<b>Total</b>	<b>4</b>	<b>5</b>	<b>4</b>	<b>1</b>	<b>0</b>	<b>0</b>

Number of Directors and Key managerial personnel (who is not director) as on the financial year end date

7

### (B) (i) \*Details of directors and Key managerial personnel as on the closure of financial year

Name	DIN/PAN	Designation	Number of equity share(s) held	Date of cessation (after closure of financial year : If any)
MR. RAJEEV MEHROT	01583143	Managing Director	0	01/07/2021
MR. GOPI SURESHKU	08241385	Whole-time director	0	
MR. ANIL VIJ	07145875	Whole-time director	0	
MR. BIBHU PRASAD N	08197975	Whole-time director	0	
MR. VINAY SRIVASTA	08638850	Nominee director	0	07/09/2021
MR. PARMOD KUMAR	AACPN8027E	CFO	3,873	01/07/2021
MR. ASHISH SRIVASTA	ATWPS6271J	Company Secretary	0	01/04/2021

## (ii) Particulars of change in director(s) and Key managerial personnel during the year

6

Name	DIN/PAN	Designation at the beginning / during the financial year	Date of appointment/ change in designation/ cessation	Nature of change (Appointment/ Change in designation/ Cessation)
MR. ANIL KUMAR GOY	00672755	Additional director	01/04/2020	CESSATION
MR. SATISH SAREEN	01874068	Additional director	01/04/2020	CESSATION
MR. ALOK KUMAR TEV	06694407	Nominee director	01/09/2020	CESSATION
MR. PRAMOD KUMAR	00298962	Director	19/09/2020	CESSATION
MS. GEETHA KUMARY	08087165	Director	15/03/2021	CESSATION
MR. RAJENDRA NATH	08087148	Director	15/03/2021	CESSATION

## 1. MEETINGS OF MEMBERS/CLASS OF MEMBERS/BOARD/COMMITTEES OF THE BOARD OF DIRECTORS

## A. MEMBERS/CLASS /REQUISITIONED/NCLT/COURT CONVENED MEETINGS

Number of meetings held

1

Type of meeting	Date of meeting	Total Number of Members entitled to attend meeting	Attendance	
			Number of members attended	% of total shareholding
Annual General Meeting	28/08/2020	108,276	158	0.05

## BOARD MEETINGS

\*Number of meetings held

9

S. No.	Date of meeting	Total Number of directors associated as on the date of meeting	Attendance	
			Number of directors attended	% of attendance
1	10/06/2020	9	9	100
2	30/06/2020	9	9	100
3	29/07/2020	9	9	100
4	11/08/2020	9	9	100
5	18/09/2020	8	8	100
6	10/11/2020	7	7	100

S. No.	Date of meeting	Total Number of directors associated as on the date of meeting	Attendance	
			Number of directors attended	% of attendance
7	30/12/2020	7	7	100
8	10/02/2021	7	7	100
9	12/03/2021	7	6	85.71

### C. COMMITTEE MEETINGS

Number of meetings held

19

S. No.	Type of meeting	Date of meeting	Total Number of Members as on the date of the meeting	Attendance	
				Number of members attended	% of attendance
1	AUDIT COMM	30/06/2020	4	4	100
2	AUDIT COMM	29/07/2020	4	4	100
3	AUDIT COMM	11/08/2020	4	4	100
4	AUDIT COMM	18/09/2020	4	4	100
5	AUDIT COMM	10/11/2020	3	3	100
6	AUDIT COMM	10/02/2021	3	3	100
7	NOMINATION	18/09/2020	3	3	100
8	NOMINATION	10/11/2020	3	3	100
9	NOMINATION	12/03/2021	3	2	66.67
10	RISK MANAGI	10/11/2020	5	5	100

### D. \*ATTENDANCE OF DIRECTORS

S. No.	Name of the director	Board Meetings			Committee Meetings			Whether attended AGM held on
		Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	29/09/2021
								(Y/N/NA)
1	MR. RAJEEV	9	9	100	0	0	0	No
2	MR. GOPI SU	9	9	100	12	12	100	Yes
3	MR. ANIL VIJ	9	9	100	4	4	100	Yes

4	MR. BIBHU PI	9	9	100	10	10	100	Yes
5	MR. VINAY SH	9	8	88.89	3	2	66.67	No

**X. \*REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL**

Nil

Number of Managing Director, Whole-time Directors and/or Manager whose remuneration details to be entered

4

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	MR. RAJEEV MEHRA	CMD & CEO	5,866,439			3,061,437.02	8,927,876.02
2	MR. GOPI SURESH	DIRECTOR PRO	4,222,228			1,996,930.65	6,219,158.65
3	MR. ANIL VIJ	DIRECTOR TEC	4,067,702			2,531,769.86	6,599,471.86
4	MR. BIBHU PRASAD	DIRECTOR FIN	3,147,050			2,126,682.77	5,273,732.77
	Total		17,303,419	0	0	9,716,820.3	27,020,239.3

Number of CEO, CFO and Company secretary whose remuneration details to be entered

2

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	MR. PARMOD KUMAR	CFO	4,146,761			1,534,168.84	5,680,929.84
2	MR. ASHISH SRIVASTAVA	COMPANY SEC	1,486,616			459,685.9	1,946,301.9
	Total		5,633,377			1,993,854.74	7,627,231.74

Number of other directors whose remuneration details to be entered

3

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	MR. PRAMOD KUMAR	DIRECTOR	425,000				425,000
2	MR. RAJENDRA NATH	DIRECTOR	860,000				860,000
3	MS. GEETHAKUMARI	DIRECTOR	810,000				810,000
	Total		2,095,000	0	0		2,095,000

**XI. MATTERS RELATED TO CERTIFICATION OF COMPLIANCES AND DISCLOSURES**

\* A. Whether the company has made compliances and disclosures in respect of applicable provisions of the Companies Act, 2013 during the year  Yes  No

B. If No, give reasons/observations

During the period under review the Company was not having requisite numbers of independent directors and Woman director on its Board as required under the Companies Act 2013. However in this regard company has requested the Ministry of Railways to appoint requisites numbers of

**XII. PENALTY AND PUNISHMENT - DETAILS THEREOF**

(A) DETAILS OF PENALTIES / PUNISHMENT IMPOSED ON COMPANY/DIRECTORS /OFFICERS  Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which penalised / punished	Details of penalty/ punishment	Details of appeal (if any) including present status

(B) DETAILS OF COMPOUNDING OF OFFENCES  Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which offence committed	Particulars of offence	Amount of compounding (in Rupees)

**XIII. Whether complete list of shareholders, debenture holders has been enclosed as an attachment**

Yes  No

(In case of 'No', submit the details separately through the method specified in instruction kit)

**XIV. COMPLIANCE OF SUB-SECTION (2) OF SECTION 92, IN CASE OF LISTED COMPANIES**

In case of a listed company or a company having paid up share capital of Ten Crore rupees or more or turnover of Fifty Crore rupees or more, details of company secretary in whole time practice certifying the annual return in Form MGT-8.

Name

SHRI AKHIL ROHATGI

Whether associate or fellow

Associate  Fellow

Certificate of practice number

2317

**I/We certify that:**

- (a) The return states the facts, as they stood on the date of the closure of the financial year aforesaid correctly and adequately.
- (b) Unless otherwise expressly stated to the contrary elsewhere in this Return, the Company has complied with all the provisions of the Act during the financial year.

### Declaration

I am Authorised by the Board of Directors of the company vide resolution no. ..  dated   
(DD/MM/YYYY) to sign this form and declare that all the requirements of the Companies Act, 2013 and the rules made thereunder in respect of the subject matter of this form and matters incidental thereto have been complied with. I further declare that:

1. Whatever is stated in this form and in the attachments thereto is true, correct and complete and no information material to the subject matter of this form has been suppressed or concealed and is as per the original records maintained by the company.
2. All the required attachments have been completely and legibly attached to this form.

**Note: Attention is also drawn to the provisions of Section 447, section 448 and 449 of the Companies Act, 2013 which provide for punishment for fraud, punishment for false statement and punishment for false evidence respectively.**

#### To be digitally signed by

Director

BIBHU  
PRASAD  
NAYAK

DIN of the director

#### To be digitally signed by

JOSHIT  
RANJAN  
SIKIDAR  
Digitally signed by  
JOSHIT RANJAN  
SIKIDAR  
DN: cn=JOSHIT RANJAN  
SIKIDAR, o=SIKIDAR, ou=SIKIDAR, email=joshit.ranjansikidar@gmail.com

Company Secretary

Company secretary in practice

Membership number

Certificate of practice number

#### Attachments

1. List of share holders, debenture holders
2. Approval letter for extension of AGM;
3. Copy of MGT-8;
4. Optional Attachment(s), if any

#### List of attachments

**This eForm has been taken on file maintained by the Registrar of Companies through electronic mode and on the basis of statement of correctness given by the company**



**AKHIL ROHATGI & COMPANY**

Company Secretaries

21, Shammath Marg, Civil Lines, Delhi - 110054.

Phone : 9810690633, 8527087435

Email : rohatgi\_co\_secy@gmail.com

esdelhi84@gmail.com

**Form No. MGT-8**

**[Pursuant to Section 92(2) of the Companies Act, 2013 and Rule 11 (2) of Companies (Management and Administration) Rules, 2014]**

**CERTIFICATE BY A COMPANY SECRETARY IN PRACTICE**

We have examined the registers, records and books and papers of the RITES LIMITED (the Company) as required to be maintained under the Companies Act, 2013 (the Act) and the rules made there under for the financial year ended on 31<sup>st</sup> March 2021. In our opinion and to the best of my information and according to the examinations carried out by us and explanations furnished to us by the company, its officers and agents, we certify that:

A. the Annual Return states the facts as at the close of the aforesaid financial year correctly and adequately.

B. During the aforesaid financial year the Company has complied with provisions of the Act & Rules made there under in respect of:

1. its status under the Act.
2. maintenance of registers/records & making entries therein within the time prescribed therefore.
3. filing of forms and returns as stated in the annual return, with the Registrar of Companies, within the prescribed time or late with payment of Additional Fees.- no return was required to be filed by the Company with Regional Director, Central Government, the Tribunal or Court.
4. calling/ convening/ holding meetings of Board of Directors or its committees, if any, and the meetings of the members of the company on due dates as stated in the annual return in respect of which meetings, proper notices were given and the proceedings including the circular resolutions have been properly recorded in the Minutes Book/registers maintained for the purpose and the same have been signed.
5. closure of Register of Members - Register of Members was closed from 22.09.2021 to 29.09.2021
6. advances/loans to its directors and/or persons or firms or companies referred in section 185 of the Act - no advance was given or loan made as referred in section 185 during the year under scrutiny.





**AKHIL ROHATGI & COMPANY**

Company Secretaries

21, Sharnath Marg, Civil Lines, Delhi - 110054,

Phone : 9810690633, 8527087435

Email : rohatgi\_co\_secy@gmail.com

esdelhi84@gmail.com

7. contracts/arrangements with related parties as specified in section 188 of the Act.
8. issue or allotment or transfer or transmission or buy back of securities/ redemption of preference shares or debentures / alteration or reduction of share capital/ conversion of shares/ securities and issue of security certificates in all instances - there was no redemption of preference shares or debentures/ alteration or reduction of share capital/ conversion of shares/ securities during the period under scrutiny. During the period under review the Company has made buyback of 96,98,113 equity Shares at Rs. 265/- each.
9. keeping in abeyance the rights to dividend, rights shares and bonus shares pending registration of transfer of shares in compliance with the provisions of the Act.
10. declaration/payment of dividend; transfer of unpaid/ unclaimed dividend/other amounts as applicable to the Investor Education and Protection Fund in accordance with section 125 of the Act.
11. signing of audited financial statement as per the provisions of section 134 of the Act and report of directors is as per sub - sections (3), (4) and (5) thereof.
12. constitution/ appointment/ re-appointments/ retirement/ filling up casual vacancies/ disclosures of the Directors, Key Managerial Personnel and the remuneration paid to them. During the period no Directors and Key Managerial Personnel was appointed.
13. appointment / reappointment / filling up casual vacancies of auditors as per the provisions of section 139 of the Act - there was no casual vacancy of auditors. Company being a Government Company, Auditors are appointed by CAG;
14. approvals required to be taken from Tribunal, Regional Director, Registrar, Court or such other authorities under the various provisions of the Act - no approval was required to be taken from Tribunal, Regional Director and Court during the year under scrutiny.
15. acceptance / renewal / repayment of deposits - no deposit was taken by the company.
16. borrowings from its directors, members, public financial institutions, banks and others and creation / modification / satisfaction of charges in that respect- there was no borrowings from its directors, members, public financial institutions, banks and others;





**AKHIL ROHATGI & COMPANY**

Company Secretaries

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17. loans and investments or guarantees given or providing of securities to other bodies corporate or persons falling under the provisions of section 186 of the Act - there were no guarantees given or securities provided to other bodies corporate or persons by the Company falling under the provisions of section 186 of the Act.
18. alteration of the provisions of the Memorandum and / or Articles of Association of the Company - there was no alteration of the provisions of the Memorandum and / or Articles of Association of the Company.

**For Akhil Rohatgi & Co  
Company Secretaries**

Reg. No. P1995DE0729

*Akhil Rohatgi*



**CS Akhil Rohatgi  
Partner**

**C.P. No: 2317**

**M. No. F1600**

**UDIN: F001600C001094604**

**Place: Delhi**

**Date: 06.10.2021**

S. No	Type of Meeting	Date of Meeting	Total No. of Members as on the date of meeting	Numbers of members attended	% of Attendance
1	AUDIT COMMITTEE	30.06.2020	4	4	100%
2		29 .07.2020	4	4	100%
3		11.08.2020	4	4	100%
4		18.09.2020	4	4	100%
5		10.11.2020	3	3	100%
6		10.02.2021	3	3	100%
7	CSR COMMITTEE	30.06.2020	5	5	100%
8		29 .07.2020	5	5	100%
9		10.11.2020	4	4	100%
10		30.12.2020	4	4	100%
11		12.03.2021	4	4	100%
12	STAKEHOLDER RELATIONSHIP COMMITTEE	30.06.2020	5	5	100%
13		11.08.2020	5	5	100%
14		10.11.2020	4	4	100%
15		10.02.2021	4	4	100%
16	RISK MANAGEMENT COMMITTEE	10.11.2020	5	5	100%
17	NOMINATION AND REMUNERATION COMMITTEE	18.09.2020	3	3	100%
18		10.11.2020	3	3	100%
19		12.03.2021	3	2	66.67%