

**Draft Minutes of Pre-bid meeting for Procurement of RPR Test Kits for Syphilis Detection against: IFB No. RITES/MSM/NACP/02/2018 held on 16.07.2018 at 14:30 hr at RITES office.**

1. The following were present:-

I) From RITES  
S/Shri  
Chandan Kumar JGM/MSM– In Chair  
Nitin Jain AM/MSM  
Kumar Anuj, Engineer/MSM

II) Firms which attended the pre bid conference are as follows:

S. No.	Name of representative S/Shri	Name of Firm
1	Kanailal Mukherjee	M/s Beacon Diagnostics Pvt. Ltd.

2. Initiating the discussion, chairperson welcomed the participants. It was explained that purpose of Pre-bid meet is to educate the bidders regarding various important provisions of the bidding documents and also to clarify any queries that the bidders may have in the subject bidding documents. All the prospective bidders were requested to get themselves registered with Central Public Procurement (CPP) portal (<https://etenders.gov.in/eprocure/app>) as early as possible.

3. The issues raised during the pre bid meeting and clarifications are as under-

S. No.	Query Raised	Clarification
	<b>Section I: Instruction to Bidder</b>	
1	<b>ITB Clause 19.3 (a):</b> As per Bid Document, Bank Guarantee towards Bid Security is to be submitted in favour of the Purchaser. As per Definition 1(g) in GCC Purchaser is. Ministry of Health & Family Welfare, Government of India through RITES LTD, New Delhi Kindly clarify in which name Bank guarantee has to be made	<b>Refer Amendment No 4</b>
2	<b>ITB Clause 6.1.1 (C):</b> As per Bid Document, the bidder should have at least two years of manufacturing and marketing experience of the particular items as a manufacturer for each regulated product quoted in the tender. However, firm has proposed to amend as “The bidder should have at least two years manufacturing and marketing experience of similar product range like Anti sera, Rapid range of HIV, HbsAg, HCV,β hcg etc...”	<b>Not Acceptable.</b>
	<b>Section III Schedule Of Requirements:</b>	
3	As per bid document 1st lot is to be supplied within 60 days from the date of NOA while firm has requested to extend the delivery period of 1 <sup>st</sup> lot from 60 days to 90 days from the date of NOA.	<b>Not Acceptable.</b>
	<b>Section IV: Technical Specifications</b>	
4	<b>PART 'A', Requirements, Point No. 7:</b> As per Specification "90% of the requirement in each lot in 100 Tests kits size and 10% of the requirement in each lot in 50 Tests kits size" while as per Page No. 58, Section III, Schedule of Requirements, Consignee Wise Distribution 100% of the requirement in each lot is to supplied in 100 Tests kits size only. Kindly clarify.	<b>Refer Amendment No 4</b>

5	<p><b>Part C, Serial No. 4 under the Packing (Clause No. 10 of GCC):</b> As per Specification” <b>Packing List Reference Number</b>”, is required on each unit package. Firm has requested to amend the above clause as <b>”to put Packing List Reference Number on Tertiary Packing (Shipper/Outer Packing)”</b> instead of putting on the each unit package, as it is not feasible at the Unit Packaging.</p>	<b>As per Bid Document.</b>
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**Meeting concluded with thanks to the participant for their active participation.**