

Minutes of Pre-bid meeting held on 16/08/2013 at 14:00 hr at RITES office for Supply of Dry Blood Spot (DBS) Collection Kit and Whole Blood (WB) Collection Kits against: IFB No. RITES/MSM/NACP/09/2013

1. The following were present:-

I) From RITES

S/Shri

R K Sharma, Sr.DGM/MSM – In Chair

B N Meena, Engineer/MSM

Anil Gupta, Pharmaceutical Expert/MSM

II) Firms which attended the pre bid conference are as follows:

S. No.	Name of representative S/Shri	Name of Firm
1	Abhishek Chauhan	M/s Wipro GE Health care, Gurgaon
3	Vijay Swami	M/s International Traders, Delhi

2. Initiating the discussion, chairperson welcomed the participants. It was explained that purpose of Pre-bid meet is to educate the bidders regarding various important provisions of the bidding documents and also to clarify any queries that the bidders may have in the subject bidding documents.

3. The issues raised during the pre bid meeting and clarifications are as under-

S. No.	Query Raised	Clarification
1.	If only one company quotes for the tender will you move forward with the tender or it has to be retendered?	There is no bar in accepting single bid provided it is technically suitable and rate is reasonable.
Section I & II: Bid Data Sheet		
2.	One of the firms enquired that, if they supply the only those items which they are manufacturing, their bid will be considered or not.	If the complete requirements covered in the schedule is not included in the bid then their bid will not be considered. Please also refer BDS (Bid Data Sheet) clause 32.1, 32.5(c).
3.	Will the courier charges of shipping the items to various states should be included as a separate entity in the tender or do you have provision of supplying it on your own?	The supplier has to deliver the goods at the consignee end. Therefore all charges for supply and transportation have to be taken in to account by the bidder. Please refer ITB clause 16 read with BDS.
4.	Will you require the valid authorization certificate of the company quoting for the tender?	Manufacturer Authorization is required for Whatman 903 DBS Cards for Schedule I and Butterfly winged infusion set (23G) for WBC Kit for Schedule II.
5.	If currency varies for two companies will you be calculating on the basis of the total price or you will exclude the custom clearing charges and then calculate the prices?	Please refer clause ITB 32 & 31 read with BDS (Bid Data Sheet).
6.	Are you exempted of custom duty?	Custom Duty Exemption Certificate (CDEC)

S. No.	Query Raised	Clarification
		will be issued. In case, the duty is paid, the same will be reimbursed by NACO (DAC) upon production of original documentary evidence.
Section VII: Technical Specifications		
7.	<p data-bbox="220 454 501 495"><i>(Refer Page 96 to 97)</i></p> <p data-bbox="220 528 850 672">As most of the items revolve around Dry blood spot card do you have any quality criteria for the local items (eg. –item no 6, 7 and 8 etc) as they could be available in various qualities?</p>	Adhere to specifications as and whenever provided (approved by Technical Specifications Committee)

Meeting concluded with thanks to the participants for their active participation.