

Minutes of Pre-bid meeting held on 25/07/2013 at 14:00 hr at RITES office for Supply of RPR Test Kits for Syphilis Detection and for Blood Banks against: IFB No. RITES/MSM/NACP/06/2013

1. The following were present:-

I) From RITES

S/Shri

P Mirani, GM/MSM – In Chair
R K Sharma, Sr.DGM/MSM
M K Das, Manager/MSM
B N Meena, Engineer/MSM
Anil Gupta, Pharmaceutical Expert/MSM

II) Firms which attended the pre bid conference are as follows:

S. No.	Name of representative S/Shri	Name of Firm
1	Shveta Sharma Amit Bhatnagar	M/s BD Diagnostic, Guragon
2	Seema Khana	M/s Medsource Ozone Biomedicals Pvt. Ltd., Faridambad
3	Pawan Chopra	M/s Bio Medicare Laboratories Pvt. Ltd., New Delhi
4	Chander Prakash Kundra	M/s SD Biostandard Diagnostic Pvt. Ltd., Gurgaon

2. Initiating the discussion, chairperson welcomed the participants. It was explained that purpose of Pre-bid meet is to educate the bidders regarding various important provisions of the bidding documents and also to clarify any queries that the bidders may have in the subject bidding documents.

3. The issues raised during the pre bid meeting and clarifications are as under-

S. No.	Query Raised	Clarification
Section I. Instructions To Bidders		
1.	ITB clause 16.1 (page 21 & 80) indicates the bid to be quoted in INR, however the flexibility in quoting in USD will save duty component, the local distribution will be taken care by the supplier, in case they successfully win the bid in USD.	As this procurement is through National Competitive Bidding utilizing Domestic Budget, the Prices shall be quoted in Indian Rupees only. No Duty exemption certificate will be provided.
Section III: Schedule of Requirements		
2.	“Page 61 Appendix A“ the value of minimum value of completed contract asked is 16-17 million Indian Rupees or Equivalent, since this is specialized item, such big contracts are less and same should be awarded on basis of local/international reputation of organization, Quality certificates.	Please refer Amendment No. 2
Section IV. Technical Specification		
3.	As per the Technical Specification Sl. 7 (page 66) “The pack size of RPR test kit should be	Not agreed.

S. No.	Query Raised	Clarification
	<p><i>less than or equal to 50 tests per kit</i>".</p> <p>One of the participant mentioned that they can offer 500 test pack size as most cost effective pack size and readily available and supplied by them pan India bases, however, 50 test pack size is too small to arrange for such high quantity supply.</p> <p>Another participant mentioned that the Pack size should be flexible in packing of up to 200 tests.</p>	
Section V. Sample Forms		
4.	<p>As per bid form, (Page 78) of the tender document, <i>“Having examined the Bidding Documents, including Addenda Nos. [insert numbers], the receipt of which is hereby acknowledged, we, the undersigned, offer to supply and deliver the Goods under the above-named Contract in full conformity with the said Bidding Documents at a unit rate of Rs. _____ (hereinafter called “the Unit Bid Price”) or such other sums as may be determined in accordance with the terms and conditions of the Contract.”</i></p> <p>Please inform if bidder should mention the price inclusive of taxes and levies.</p>	<p>Bidders have to quote total Bid price inclusive of Taxes and duties.</p> <p>Please refer Amendment No. 1</p>
5.	<p>As per price schedule (Page 80) of the tender document, there is no provision for a bidder to quote for already imported product in Indian currency.</p>	<p>A new Price Schedule (2c.) has been added for already imported goods.</p> <p>Please refer Amendment No. 1</p>
6.	<p>As per the check list (Page 96) of the tender document, point no. 9 <i>“Capacity and Quality certification form in the format provided in Bidding document issued by relevant Country Authority.”</i> Please confirm whether this form is to be submitted or not.</p>	<p>This form has been deleted from the Check List.</p> <p>Please refer Amendment No. 1</p>

Meeting concluded with thanks to the participants for their active participation.