



**Recruitment of Civil Engineers on contractual basis**

RITES Ltd., a Mini Ratna Central Public Sector Enterprise under the Ministry of Railways, Govt. of India, is a premier multi-disciplinary consultancy organization in the fields of transport, infrastructure and related technologies.

RITES Ltd. is in urgent need of dynamic, sincere and hard working professionals for its highway projects:

VC No.	Post / scale	Vacancies				
		Total	UR	OBC	SC	ST
96/16	Assistant Manager(Civil)	6	5	0	1	0
97/16	Engineer (Civil)	2	0	2	0	0

**Nature & Period of Engagement**

The appointment shall be purely on contract basis initially for a period of one year, extendable until completion of the assignment subject to mutual consent and satisfactory performance.

Selected candidates shall be liable to be posted anywhere in India as per company requirements.

**Age Limit**

VC No	Post	Maximum Age	Cut-off date for age calculation
96/16	Assistant Manager(Civil)	35 years	01.09.2016
97/16	Engineer (Civil)	32 years	

**Minimum Qualifications & Experience**

VC No	Post	Minimum Qualification	Minimum post-qualification experience
96/16	Assistant Manager (Civil)	Full time First Class Degree in Civil Engineering	Minimum 4 years in Highway and/or Structural Engineering
97/16	Engineer (Civil)		Minimum 2 years experience in highway and/or structural engineering

Reserved category candidates (SC/ST/OBC/PWD as applicable) should have at least 50% marks in Minimum Qualification for consideration against reserved posts.

Experience shall be calculated as on 01.09.2016

**Note for Educational Qualification:**

The candidate should possess full time Degree approved by UGC/AICTE; from a University incorporated by an Act of Central or State legislature in India or other Educational Institutions established by an Act of Parliament or declared to be Deemed as University under Section 3 of the University Grants Commission Act, 1956. Sections A & B examination of the Institution of Engineers (India) which is treated as equivalent to Degree by Govt. of India, shall also be accepted.

**Relaxations & Concessions**

Reservation, relaxation & concessions to reserved category candidates (SC/ST/OBC/PWD) would be provided against reserved posts (where applicable) as per extant Govt. orders.

PWD candidates will have to meet the Physical Requirements and Functional Classifications which have been identified for the post as under:

S. No.	Categories for which identified	Functional Classification	Physical Requirements
1	Locomotor disability	OA, OL	S, ST, BN, W, SE, MF, C, R, W & RW
	Hearing Impairment	HI	

Functional Classification:-

Code	Functions
OL	One leg affected (R or L)
OA	One arm affected
OAL	One arm one leg affected
BL	Both legs affected
HI	Hearing Impaired
LV	Low Vision

Physical Requirements:

Code	Physical Requirements
S	Work performed by sitting (on bench or chair)
ST	Work performed by standing
SE	Work performed by seeing
RW	Work performed by reading and writing
BN	Work performed by bending
MF	Work performed by manipulation by fingers
C	Work performed by communication
W	Work performed by walking
H	Hearing/ Speaking

**Selection Process**

After preliminary screening of the applications & certificates etc. submitted by the candidates in person, suitable candidates will be interviewed.

Appointment of selected candidates will be subject to their being found medically fit in the Medical Examination to be conducted as per RITES Rules and Standards of Medical Fitness for the relevant post.

Candidates have the option to appear for interview either in Hindi or English.

### Remuneration

For the post of Assistant Manager (Civil) against VC No 96/16, the selected candidates would be placed in IDA pay-scale of Rs 20, 600 – 46, 500. Selected candidates would be paid Basic pay and DA, fixed/variable allowances as applicable in the scale, HRA/Lease, Contribution to PF, Gratuity as per Gratuity Act. Other benefits would be as under:

- |   |   |  |
|---|---|--|
| <ul style="list-style-type: none"><li>a) Leaves.</li><li>b) Maternity Leave/ Paternity Leave</li><li>c) Medical facility.</li><li>d) Accident/Death Insurance.</li><li>e) Leave Encashment.</li></ul> | } | As per company rules applicable to Contract employees. |
|---|---|--|

For the post of Engineer (Civil) against VC No. 97/16, pay, allowances and perks would be as under:

Post	Basic pay*	Allowances	Other perks
Engineer (Civil)	Rs. 15, 390/- (1 to 3 % annual increment based on the performance)	65% in Non-metro cities 70% in Metro Cities other than Mumbai/Bangalore 75% for Mumbai/Bangalore.	Medical & Accidental Insurance for self and Employer's contribution towards PF @ 12% would be borne by the company.

\*Revision of salary is under process. Revised salary shall be notified shortly.

### Fees

No fee is required to be paid for applying to the said post.

### How to Apply

1. **Before applying candidates should ensure that they satisfy all the necessary conditions and requirements of the post(s).**
2. Interested candidates fulfilling the above laid down eligibility criteria are required to apply online in the registration format available in the Career Section of RITES website, <http://www.rites.com>.
3. While submitting the online application the system would generate 'Registration No.' on the top of filled up online form. Please note down this "Registration No." and quote it for all further communication with RITES Ltd.
4. Candidates are required to bring the following documents with them in **ORIGINAL & ONE SELF-ATTESTED COPY** at the time of Interview in the given order only (from top to bottom):
  - a. 2 recent passport size colour photographs
  - b. High School certificate for proof of Date of Birth
  - c. Certificates of Academic & Professional qualifications and statements of marks of all the qualifications for all semesters/years (Xth, XIIth, Diploma/ Graduation/ Post-Graduation as applicable)
  - d. SC/ST/OBC Certificate if applicable.(Only caste certificate for reservation for posts under Govt. of India is acceptable in RITES Ltd.)
  - e. Proof of identity & Address (Passport, Voter ID, Driving Licence, Aadhaar Card etc)
  - f. PAN Card
  - g. Proof of different periods of experience as claimed in your application (if applicable)
  - h. Any other document in support of your candidature

i. PWD Certificate as per latest format (if applicable).

**5. No hard copy of any documents/forms is to be sent to this office.**

6. Experience certificates only are acceptable as proof of experience. Copies of salary slips, Form 16 issued by employer can be considered at the discretion of the company. Offer letters are not acceptable.
7. Category certificate (SC/ST/OBC) should be for reservation for appointment to posts under Government of India only. OBC candidates included in the Central List having certificate not more than 12 months old (with clear mention of not belonging to "Creamy Layer") in the GOI format only will be given the benefit of OBC reservation
8. Departmental Candidates of RITES and candidates working in Government Departments/ PSU shall be allowed to join RITES only after being properly relieved from their parent organization.
9. Candidates not fulfilling the minimum laid down criteria advertised with respect to educational qualifications, age, and experience for selection to the respective post, would not be able to register online.
10. Application once submitted cannot be altered. A valid e-mail ID is essential for submission of the online application. RITES will not be responsible for bouncing of any e-mail sent to the candidates.
11. If any claim made by candidates is found to be incorrect, their candidature shall be summarily rejected.

**Venue & Time**

Selection Round	City	Venue	Date & Time
Personal Interview	Jaipur	Sector-D-6/331, Ground Floor, Chitrakoot Scheme, Vaishali Nagar, Jaipur - 302 021 Rajasthan  Cont. Person: Shri B S Prasad, TL/RITES, Mob. 09990847781	24.09.2016 10:00 AM
	Secunderabad	Flat No. 101. 1 <sup>st</sup> floor, Victory Mansion, Santoshi Maa Colony, Radhakrishna Nagar, West Marredpally, AOC Road, Secunderabad - 500 026  Cont. Person: Shri Kapil Prasad, TL/RITES, Mob. 07331104570	30.09.2016 10:00 AM

**Candidates who have applied online as well as those who have not applied online have to appear for the Interview as per above schedule without waiting for any intimation/ communication from RITES.**

**Candidates who have registered online at RITES website shall be Interviewed first followed by other candidates. For other candidates, registration will be from 10:00 AM to 12:00 PM on the day of the Interview.**

**Effort shall be made to conduct Interviews for all candidates on the same day only. However, in case of large number of candidates, selection may continue to the next day as well.**

### General Instructions

1. Management reserves the right to cancel/ restrict/ enlarge/ modify/ alter the selection/ recruitment process at any stage, without issuing any further notice or assigning any reason thereafter
2. The number of vacancies can vary.
3. The period of training/internship/apprenticeship shall not be counted towards post qualification experience.
4. Any information regarding this recruitment process would be made available through the e-mail provided by the candidate at the time of registration and/or uploaded on RITES website. Candidates are advised to periodically check the site for updates.
5. No train/bus fare / TA / DA shall be payable.

### Communication with RITES

All correspondence by / with the candidates in regard to the examination shall be through e-mail only.

All communications with RITES should invariably contain the following particulars:

- i. VC No.
- ii. REGISTRATION/ROLL NO.
- iii. NAME OF CANDIDATE IN FULL AND IN BLOCK LETTERS.
- iv. Valid email address as given in the application

Communications not containing above particulars shall **NOT BE ATTENDED**.

**Queries should be sent to [rectt@rites.com](mailto:rectt@rites.com).**

For any clarification/queries not covered above, please contact officials of Recruitment Section on telephone No. 0124 - 2818178/ 2818163 from 10:00 AM to 5:00 PM on working days (Monday - Friday). **Queries related to information already provided above shall not be attended.**

### Important Dates

S. No.	Particular	Date
1	Start date of online application	09.09.2016
2	Last date of online application	21.09.2016
2	Date of Interview	As mentioned above