



Recruitment for the post of Civil Engineering Professionals on contract basis

BITES Ltd., a Mini Ratna Central Public Sector Enterprise under the Ministry of Railways, Govt. of India is a premier multi-disciplinary consultancy organization in the fields of transport, infrastructure and related technologies.

BITES Ltd. is in urgent need of dynamic and hard working experts for Ahmedabad Metro Project:

VC No.	Post	Vacancies				
		Total	UR	OBC	SC	ST
55/15	Section Engineer	12	8	3	1	0

Nature & Period of Engagement

The appointment shall be purely on contract basis initially for a period of one year, extendable until completion of the assignment subject to mutual consent and satisfactory performance.

Age Limit

VC No.	Post	Minimum Age	Maximum Age	Cut-off date for calculation of Age
55/15	Section Engineer	21 years	54 years	21.09.2015 (Last date for online application)

Upper Age-Limit can be relaxed by a maximum of 2 years in deserving cases.

Minimum Qualifications & Experience

VC No.	Title of position	Designation & Pay Scale (Rs.)	Minimum Qualification	Minimum post-qualification/ relevant experience
55/15	Section Engineer	Manager (24900-50500)	Full time First Class Graduate in Civil Engineering	Total Experience: 8 years Relevant Experience: 3 years
		Manager (24900-50500)	Full time First Class Diploma in Civil Engineering	Total Experience: 13 years Relevant Experience: 8 years

Relevant Experience is defined as under:

Construction of viaduct, bridges / flyovers having large diameter piles, segmental construction, pre-stressing, pre-cast elements, station buildings including services or similar buildings, industrial buildings, depots etc.

Candidates having experience in Metro /Railway Projects will be preferred.

Experience shall be calculated as on 21.09.2015 (Last date for online application).
SC/ST/OBC candidates should have atleast 50% marks in Minimum Qualification to be eligible.

Note for Educational Qualification:

The candidate should possess full time Degree/Diploma approved by UGC/AICTE; from a University incorporated by an Act of Central or State legislature in India or other Educational Institutions established by an Act of Parliament or declared to be Deemed as University under Section 3 of the University Grants Commission Act, 1956. Sections A & B examination of the Institution of Engineers (India) which is treated as equivalent to Degree/Diploma by Govt. of India, shall also be accepted.

Relaxations & Concessions

Reservation, relaxation & concessions to SC/ST/OBC/PWD/Ex-Servicemen would be provided as per extant Govt. orders.

Selection Process

Out of all the eligible candidates, a shortlist to the extent of 5 times the number of vacancies shall be prepared (category-wise). While shortlisting, first preference shall be given to candidates having experience in Metro/Railway Projects, followed by other candidates.

All shortlisted candidates shall be called for the Personal Interview.

The final merit list shall be prepared as per the following weightage distribution:

Qualification	-	20%
Experience	-	20%
Interview	-	60%

Merit list of only those candidates shall be prepared who secure a minimum of 60% marks in aggregate as well as in the Interview (50% for SC/ST/OBC).

Appointment of selected candidates will be subject to their being found medically fit in the Medical Examination to be conducted as per RITES Rules and Standards of Medical Fitness for the relevant post

Candidates have the option to appear for interview either in Hindi or English.

Remuneration

The selected candidates on contract would be paid Basic pay and DA fixed/variable allowances as applicable in the scale, HRA/Lease, Contribution to PF, Gratuity as per Gratuity Act. Other benefits would be as under:

- | | | |
|---|---|---|
| a) Leaves.
b) Maternity Leave/ Paternity Leave
c) Medical facility.
d) Accident/Death Insurance.
e) Leave Encashment. | } | As per company rules applicable to
Contract employees. |
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Fees

No fee is required to be paid for applying to the said post.

How to Apply

1. Interested candidates fulfilling the above laid down eligibility criteria are required to apply online in the registration format available in the Career Section of RITES website, <http://www.rites.com> on or before **1700 hrs. 21.09.2015**.
2. While submitting the online application the system would generate 'Registration No.' on the top of filled up online form. Please note down this "Registration No." and quote it for all further communication with RITES Ltd.
3. A copy of this online application form containing the registration number is to be printed, signed, and furnished alongwith **self-attested copies** of the following documents in the given order only (from top to bottom):
 - a. 2 recent passport size colour photographs
 - b. Certificates of Educational qualifications (in chronological order)
 - c. Experience certificates for total & relevant experience (in chronological order)
 - d. Proof of identity and address (Aadhar Card, Voter ID, Driving Liscence, PAN Card etc.)
 - e. Certificate in support of claim of belonging to Scheduled Caste, Scheduled Tribe and Other Backward Classes, Ex-Serviceman or Physically Handicapped, where applicable as GOI prescribed formats.
 - f. Certificate in support of claim for age concession, where applicable.

Documents thus arranged are to be sent through post to "**Assistant Manager (P)/Rectt., RITES Ltd., RITES Bhawan, Plot No.1, Sector-29, Gurgaon – 122001, Haryana**" so as to reach him definitely by **30.09.2015**.

4. Experience certificates, salary slips and bona fide certificates only are acceptable as proof of experience. Offer letters are not acceptable.
5. The candidates are also advised to keep a copy of such application form with them and to carry the same at the time of the interview if called. **Candidates who have registered online but whose physical application along with aforesaid documents is not received by the due date, their candidature may not be considered.**

6. The **original testimonials/documents along with one self-attested copy** will have to be produced by the candidates at the time of interview if called.
7. No application will be entertained after the expiry of last date of receipt of Online Application Form. RITES Ltd. does not bear any responsibility for any delay in post/courier for any reason whatsoever.
8. Departmental Candidates of RITES are also required to apply online and submit hard copy through proper channel.
9. Candidates not fulfilling the minimum laid down criteria advertised with respect to educational qualifications, age, and experience for selection to the respective post, would not be able to register online.
10. Candidates should submit only single application and application once submitted cannot be altered. A valid e-mail ID is essential for submission of the online application. RITES will not be responsible for bouncing of any e-mail sent to the candidates.
11. If any claim made by candidates is found to be incorrect, their candidature shall be summarily rejected.

Venue & Time

S. No.	City	Venue & Date
1	Gurgaon	Venue: RITES Ltd. RITES Bhawan Plot No. 1, Sector 29 Gurgaon – 122001, Haryana Date: October 2015 Time: 10:00 AM

General Instructions

1. The number of vacancies can vary.
2. The period of training/internship/apprenticeship shall not be counted towards post qualification experience.
3. The selected candidates shall be posted at Ahmedabad.
4. Any information regarding this recruitment process would be made available through the e-mail provided by the candidate at the time of registration and/or uploaded on RITES website. Candidates are advised to periodically check the site for updates.

Communication with RITES

All correspondence by / with the candidates in regard to the examination shall be through e-mail only.

All communications with RITES should invariably contain the following particulars:

- i. VC No.
- ii. REGISTRATION/ROLL NO.
- iii. NAME OF CANDIDATE IN FULL AND IN BLOCK LETTERS.
- iv. Valid email address as given in the application

Communications not containing above particulars shall **NOT BE ATTENDED**.

For any clarification/queries not covered above, please contact officials of Recruitment Section on telephone No. 0124 - 2818178/ 2818163 from 10:00 AM to 5:00 PM on working days (Monday - Friday). **Queries related to information already provided above shall not be attended.**

Important Dates

S. No.	Particular	Date
1	Start date of online application	02.09.2015
2	Last date of online application	21.09.2015
3	Last date for receipt of hard copy of documents	30.09.2015
2	Tentative Date of Personal Interview	October 2015