

RITES LIMITED
(A Govt. of India Enterprise)
RITES Bhawan, Plot No. 1, Sector – 29, Gurgaon – 122001

URGENCY AGAINST VACANCY NOTICE NO.15/17

**THE DATE FOR REGISTRATION/RECEIPT OF APPLICATION AGAINST VC NO. 15/17
HAS BEEN EXTENDED UPTO 31.08.2017**

Recruitment of Engineers in various disciplines on contract basis in pay-scale

RITES Ltd., a Mini Ratna Central Public Sector Enterprise under the Ministry of Railways, Govt. of India is a premier multi-disciplinary consultancy organization in the fields of transport, infrastructure and related technologies.

RITES Ltd. is in urgent need of dynamic and hard working experts for Ahemadabad Metro Projects as under:

The qualification and experience criteria were notified during January 2017 for the Post of AM/Civil on contract for Ahemadabad Project as below:

VC No	Designation & Pay Scale (Rs.)	Minimum Post Qualification	Post Qualification Experience/Relevant Experience
15/17	Assistant Manager (Rs.20,600-46,500)	Full time First Class Degree in Civil Engineering	<u>Minimum post qualification experience</u> Minimum 06 years post qualification experience in rail related/Major infrastructure project with minimum 02 years experience in relevant field of Metro Project. <u>Relevant Experience</u> Experience in various fields of Metro Project like design of structure, Construction supervision of Viaduct, Stations, depot etc.
		Full time First Class Diploma in Civil Engineering	<u>Minimum post qualification experience</u> Minimum 11 years post qualification experience in rail related/Major infrastructure project with minimum 07 years experience in relevant field of Metro Project. <u>Relevant Experience</u> Experience in various fields of Metro Project like design of structure, Construction supervision of Viaduct, Stations, depot etc.

The partial modification to above, the Relevant Experience has been modified as below:
“Experience in infrastructure projects of Civil Engg. In the fields like design of structures, construction supervision of bridges , building, stations, Depots and other large infrastructure projects etc”.

Candidates with experience in infrastructure projects other than metro may also apply.
Candidates who have applied earlier against the vacancy notice need not apply again. Their candidatures will be considered as per above laid down criteria.

Nature & Period of Engagement

The appointment shall be purely on contract basis initially for a period of one year, extendable until completion of the assignment subject to mutual consent and satisfactory performance.

The selected candidates shall initially be headquartered in Ahemadabad. However, candidates shall be liable to be posted anywhere in India as per company requirements.

Age Limit

Maximum Age	Cut-off date for calculation of Age
54 years	01.07.2017

***Age limit can be relaxed by upto 2 years in deserving cases**

Reserved category candidates (SC/ST/OBC) should have at least 50% marks in Minimum Qualification for consideration against reserved posts (as applicable).

Experience shall be calculated as on **01.07.2017**.

Note for Educational Qualification:

The candidate should possess full time Degree approved by UGC/AICTE; from a University incorporated by an Act of Central or State legislature in India or other Educational Institutions established by an Act of Parliament or declared to be Deemed as University under Section 3 of the University Grants Commission Act, 1956. Sections A & B examination of the Institution of Engineers (India) which is treated as equivalent to Degree by Govt. of India, shall also be accepted.

Relaxations & Concessions

Reservation, relaxation & concessions to SC/ST/OBC/Ex-Servicemen would be provided against reserved posts (where applicable) as per extant Govt. orders.

Selection Process

Candidates are required to fill up the attached application form and mail it to Rectt.ahmedabad@rites.com. RITES shall initially shortlist the candidates out of the applications received along with hardcopy of required documents upto 31.08.2017 at the address given below. Applications received thereafter shall be processed at the end of every month. Shortlisted candidates shall be called for interview and written test.

Selection will be on the basis of personal interview and written test.

Documents thus arranged may be sent through post to ***“Assistant Manager (P)/Rectt., RITES Ltd., RITES Bhawan, Plot No.1, Sector-29, Gurgaon – 122001, Haryana”***.

Appointment of selected candidates will be subject to their being found medically fit in the Medical Examination to be conducted as per RITES Rules and Standards of Medical Fitness for the relevant post.

Candidates have the option to appear for interview either in Hindi or English.

How to Apply

1. **Before applying candidates should ensure that they satisfy all the necessary conditions and requirements of the post(s).**
2. **Self-attested** hardcopies of the following documents in the given order may be submitted.
 - a. 2 recent passport size colour photographs
 - b. High School certificate for proof of Date of Birth
 - c. Certificates of Academic & Professional qualifications and statements of marks of all the qualifications for all semesters/years (Xth, XIIth, Diploma/ Graduation/ Post-Graduation as applicable)
 - d. SC/ST/OBC Certificate if applicable.(Only caste certificate for reservation for posts under Govt. of India is acceptable in RITES Ltd.)
 - e. Proof of identity & Address (Passport, Voter ID, Driving License, Aadhaar Card etc)
 - f. PAN Card
 - g. Proof of different periods of experience as claimed in your application (if applicable)

- d) Accident/Death Insurance.
- e) Leave Encashment.

Fees

No fee is required to be paid for applying to the said post.

General Instructions

1. The period of training/internship/apprenticeship shall not be counted towards post qualification experience.
2. Any information regarding this recruitment process would be made available through the e-mail provided by the candidate and/or uploaded on RITES website. Candidates are advised to periodically check the site for updates.
3. No train/bus fare / TA / DA shall be payable.

Communication with RITES

All correspondence by/with the candidates in regard to the examination shall be through e-mail only.

All communications with RITES should invariably contain the following particulars:

- i. VC No.
- ii. NAME OF CANDIDATE IN FULL AND IN BLOCK LETTERS.
- iii. Valid email address as given in the application

Communications not containing above particulars shall **NOT BE ATTENDED**.

Any queries should be mailed to Rectt.ahemadabad@rites.com

For any clarification/queries not covered above, please contact officials of Recruitment Section on telephone No. 0124 - 2818178/ 2818163 from 10:00 AM to 5:00 PM on working days (Monday - Friday). **Queries related to information already provided above shall not be attended.**

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आवेदन फार्मेट/ APPLICATION FORMAT

(बड़े अक्षरों में भरा जाए/टंकित किया जाए/To be filled up/typewritten in capital letters)

वीसी सं./ VC No _____ पद का नाम/Name of Post _____

फोटो लगाने
के लिए

1 उम्मीदवार का नाम/ Name of Candidate _____

2 पिता/पति का नाम / Father/Husband's Name _____

3 जन्मी तिथि/ Date of birth _____

4 स्थायी पता/Permanent Address _____

5 पत्राचार का पता / Address for Correspondence _____

6 संपर्क दूरभाष सं. एवं ईमेल आईडी / Contact Phone No. & Email ID _____

7 (*) (श्रेणी) सामान्य/अनुसूचित/ अनुसूचित जन जाति/ अन्य_ पिछड़ा वर्ग/ अल्पसंख्यक/शारीरिक विकलांग/भूतपूर्व सैनिक)

Category (GEN/SC/ST/OBC/Minority/PH/Ex.SM) _____

8 धर्म/ Religion _____

9 पहचान प्रमाण-पत्र (पासपोर्ट/मतदान प्रमाण पत्र / चालक लाइसेंस आदि/ ID Proof (Passport/Voter ID Card/Driving license etc) _____

10 राष्ट्रियता/ Nationality _____

11 (*) मैट्रिक से आगे तक शैक्षणिक एवं व्यवसायिक योग्यता

(*) Educational & Professional qualification from Matriculation and onwards:

क्र. सं. SN	उत्तीर्ण परीक्षा Exam passed	वर्ष Year	संस्था/दल का नाम Name of Institution	बोर्ड/विश्वविद्यालय Board / University	मुख्य विषय Main subject	प्रतिशत अंकों का % of marks

12 (*) व्यवसायिक अनुभव (कालक्रम अनुसार) अनुभव के कुल वर्ष _____

(*) Professional Experience (in chronological order) – Total yrs. Of exp. _____

संगठन का नाम Name of the organization	पदनाम के साथ वेतनमान Position held with scale of pay	तिथियों के साथ अवधि Period of tenure with dates	संक्षिप्त कार्यो का विवरण Brief description of duties	विस्तृत अनुभव (तिथि अनुसार) Detailed experience (date wise)

(संबंधित प्रमाण पत्रों की अनुप्रमाणित प्रतियां साथ में संलग्न करें ./Attested copies of relevant certificates to be attached).

यह सत्यनिष्ठापूर्वक घोषित किया जाता है कि उपरोक्त दी गई जानकारी सत्य है. किसी भी समय इनमें से कोई एक भी गलत पाए जाने पर , कंपनी के नियमानुसार मुझ पर कार्रवाई की जा सकती है. / It is solemnly declared that the information furnished above are true. If any of these is found incorrect at any point of time, I shall be liable for action as per rules of the Company.

आवेदक के हस्ताक्षर/ Signature of the applicant

स्थान/Place

दिनांक/ Date