



Recruitment of Mechanical and Electrical Engineers on regular basis

RITES Ltd., a Mini Ratna Central Public Sector Enterprise under the Ministry of Railways, Govt. of India is a premier multi-disciplinary consultancy organization in the fields of transport, infrastructure and related technologies. RITES has offices across all parts of country and has experience of managing projects in more than 50 countries across the world. It has experience of projects International Multilateral funding agencies like World Bank, Asian Development Bank.

RITES Ltd. is in urgent need of dynamic and hard working professionals for its Regional Inspection Offices located in Delhi, Mumbai, Kolkata, Chennai, Bhilai and other places as under:

| VC No. | Post | No. of Vacancies | | | | |
|--------|--------------------------------|------------------|-----|----|----|-------|
| | | UR | OBC | SC | ST | Total |
| 10/16 | Assistant Manager (Mechanical) | 4 | 3 | 0 | 0 | 7 |
| 11/16 | Engineer (Mechanical) | 6 | 2 | 1 | 0 | 9 |
| 12/16 | Assistant Manager (Electrical) | 2 | 0 | 0 | 0 | 2 |
| 13/16 | Engineer (Electrical) | 1 | 0 | 1 | 0 | 2 |

Age Limit

| VC No. | Post | Maximum Age | Cut-off date for calculation of Age |
|---------------|----------------|-------------|-------------------------------------|
| 11/16 & 13/16 | Engineer | 32 years | 01.04.2016 |
| 10/16 & 12/16 | Asstt. Manager | 35 years | 01.04.2016 |

***The specified Maximum Age is for Unreserved category. SC/ ST/ PWD/EX-Serviceman/ J&K Domicile candidates shall be eligible for age relaxation as per extant Govt. orders as under:**

| S. No. | Category | Age relaxation in Upper Age Limit |
|--------|---------------------------|-----------------------------------|
| 1 | SC/ ST | 5 |
| 2 | OBC | 3 |
| 3 | PWD | 10 |
| 4 | SC/ ST + PWD | 15 |
| 5 | OBC + PWD | 13 |
| 6 | Ex-Serviceman + SC/ ST | 8 |
| 7 | Ex-Serviceman + PWD | 13 |
| 8 | Ex-Serviceman + OBC + PWD | 16 |

| | | |
|----|-----------------------------|----|
| 9 | Ex-Serviceman + SC/ST + PWD | 18 |
| 10 | J&K Domicile + SC/ ST | 10 |
| 11 | J&K Domicile + PWD | 15 |
| 12 | J&K Domicile + OBC + PWD | 18 |
| 13 | J&K Domicile + SC/ ST + PWD | 20 |

Minimum Qualifications & Experience

| VC No. | Designation & Pay Scale (Rs.) | Minimum Qualification | Minimum post-qualification experience |
|--|---|--|--|
| 10/16 | Assistant Manager (Mechanical) (Rs. 20, 600 – 46, 500) | Full time First Class Degree in Mechanical Engineering / Production Engineering / Instrumentation Engineering | Total experience - 6 years Experience in quality assurance/third party inspection – 3 years |
| 11/16 | Engineer (Mechanical) (Rs. 16, 400 – 40, 500) | | Total experience - 4 years Experience in quality assurance/third party inspection – 2 years |
| Areas of Relevant Experience for VC No 10/16 & 11/16 are as under: | | | |
| Applicant should have thorough knowledge and experience of methods of materials testing and non destructive testing, should have the capability to read and interpret drawings and standards. He should be able to use measuring instruments and devices with ease. Applicant should have minimum continuous experience of 3 years for the post of AM and 2 years for the post of Engineers of working in quality assurance/third party inspection in organization of repute. | | | |
| Applicants having certification in following courses shall be preferred: (i) UT Level-II (ii) MPI Level-II (iii) DPT Level-II (iv) RT Level-II (v) VT Level-II (vi) Welding awareness course | | | |
| 12/16 | Assistant Manager (Electrical) (Rs. 20, 600 – 46, 500) | Full time First Class Degree in Electrical Engineering/ Electrical & Electronics Engineering | Total experience - 6 years Experience in quality assurance/third party inspection – 3 years |
| 13/16 | Engineer (Electrical) (Rs. 16, 400 – 40, 500) | | Total experience - 4 years Experience in quality assurance/third party inspection – 2 years |
| Areas of relevant Experience for VC No. 12/16 & 13/16 are as under: | | | |
| Applicant should have experience of inspection & testing of major electrical equipments used in power generation/ transmission/ distribution. An experience in inspection of power transformer/ distribution transformer/ cable/ conductor/ DG sets/ insulators/ OHE equipments/ EOT cranes etc is essential. The applicant must have the capability to read and interpret drawings and standards. Applicant should have minimum continuous experience of 3 years for the post of AM and 2 years for the post of Engineers of working in quality assurance/third party inspection in organization of repute. | | | |

Experience shall be calculated as on 01.04.2016.

Reserved category candidates (SC/ST/OBC/PWD) should have at least 50% marks in Minimum Qualification for consideration against reserved posts.

Note for Educational Qualification:

The candidate should possess full time Degree approved by UGC/AICTE; from a University incorporated by an Act of Central or State legislature in India or other Educational Institutions established by an Act of Parliament or declared to be Deemed as University under Section 3 of the University Grants Commission Act, 1956. Sections A & B examination of the Institution of Engineers (India) which is treated as equivalent to Degree by Govt. of India, shall also be accepted.

Relaxations & Concessions

Reservation in post, relaxation & concessions to SC/ST/OBC/PWD/Ex-Servicemen in educational qualifications, qualifying marks, age limits, would be provided against reserved posts as per extant Govt. orders.

RITES regular employees shall be eligible for a relaxation of 5 years in the Age-Limit.

PWD candidates will have to meet the Physical Requirements and Functional Classifications which have been identified for the post as under:

| S. No. | Discipline of Vacancy for which identified | Categories for which identified | Functional Classification | Physical Requirements |
|--------|--|---------------------------------|---------------------------|------------------------------------|
| 1 | Mechanical Engineering | Locomotor disability | OA, OL | S, ST, BN, W, SE, MF, C, R, W & RW |
| 2 | Electrical Engineering | Locomotor disability | OA, OL | S, ST, BN, W, SE, MF, C, R, W & RW |
| | | Hearing Disability | HI | |

Functional Classification:-

| Code | Functions |
|------|---------------------------|
| OL | One leg affected (R or L) |
| OA | One arm affected |
| OAL | One arm one leg affected |
| BL | Both legs affected |
| HI | Hearing Impaired |
| LV | Low Vision |

Physical Requirements:

| Code | Physical Requirements |
|------|---|
| S | Work performed by sitting (on bench or chair) |
| ST | Work performed by standing |
| SE | Work performed by seeing |
| RW | Work performed by reading and writing |
| BN | Work performed by bending |
| MF | Work performed by manipulation by fingers |
| C | Work performed by communication |
| W | Work performed by walking |
| H | Hearing/ Speaking |

Selection Process

The company reserve the right to shortlist the suitable number of eligible candidates for selection, based upon scrutiny of documents; their eligibility and based upon other shortlisting criteria.

Appointment of selected candidates will be subject to their being found medically fit in the Medical Examination to be conducted as per RITES Rules and Standards of Medical Fitness for the relevant post.

Candidates have the option to appear for interview either in Hindi or English.

Nature & Period of Engagement

The appointment will be initially on probation for a period of two years.

Selected candidate shall be liable for posting anywhere in India and/or in any Division as per Company requirements.

Candidates will be required to successfully clear the screening for confirmation of their services at the end of the probation period.

Remuneration

The selected candidates would be paid Basic pay and DA, fixed/variable allowances as applicable in the scale, HRA/Lease, PRP, Contribution to PF, Gratuity as per Gratuity Act. Other benefits would be as under:

- | | | |
|---|---|---|
| <ul style="list-style-type: none">a) Leaves.b) Maternity Leave/ Paternity Leavec) Medical facility.d) Accident/Death Insurance.e) Leave Encashment. | } | As per company rules applicable to Regular employees. |
|---|---|---|

The approximate emoluments for the post of Assistant Manager & Engineer are 8 LPA and 10 LPA respectively.

Fees

No fee is required to be paid for applying to the above posts.

How to Apply

1. **Before applying candidates should ensure that they satisfy all the necessary conditions and requirements of the post(s).**
2. Interested candidates fulfilling the above laid down eligibility criteria are required to apply online in the registration format available in the Career Section of RITES website, <http://www.rites.com>.
3. While submitting the online application the system would generate 'Registration No.' on the top of filled up online form. Please note down this "Registration No." and quote it for all further communication with RITES Ltd.
4. A copy of this online Application form containing the registration number is to be printed, signed, and furnished alongwith **self-attested copies** of the following documents in the given order only (from top to bottom):
 - a. 2 recent passport size colour photographs
 - b. Certificates of Educational qualifications (in chronological order)
 - c. Experience certificates (in chronological order)
 - d. Proof of identity and address (Aadhar Card, Voter ID, Driving Licence, PAN Card etc.)
 - e. Certificate in support of claim of belonging to Scheduled Caste, Scheduled Tribe and Other Backward Classes, Ex-Serviceman or Physically Handicapped, wherever applicable as per in the prescribed formats.

- f. Certificate in support of claim for age concession, where applicable.

Documents thus arranged are to be sent through post to **“Assistant Manager (P)/Rectt., RITES Ltd., RITES Bhawan, Plot No.1, Sector-29, Gurgaon – 122001, Haryana”**.

5. Experience certificates only are acceptable as proof of experience. Copies of salary slips, Form No.16 issued by the employer can be considered at the discretion of the company. Offer letters are not acceptable.
6. The candidates are also advised to keep a copy of such application form with them and to carry the same at the time of the interview if called. **Candidates who have registered online but whose physical application along with aforesaid documents is not received by the due date, their candidature may not be considered.** The company reserves the right to take suitable decision in this case.
7. The **original testimonials/documents along with one self-attested copy** will have to be produced by the candidates at the time of interview if called; for due verification of the same
8. No application will be entertained after the expiry of last date of receipt of Application laid down. RITES Ltd. does not bear any responsibility for any delay in post/courier for any reason whatsoever.
9. Departmental Candidates of RITES and candidates working in Government Departments/ PSU shall be allowed to join RITES only after being relieved for the purpose by the parent organization.
10. Candidates not fulfilling the minimum laid down criteria advertised with respect to educational qualifications, age, and experience for selection to the respective post, would not be able to register online.
11. Candidates should submit only one application for one vacancy and application once submitted cannot be altered. A valid e-mail ID is essential for submission of the online application. RITES will not be responsible for bouncing of any e-mail sent to the candidates. However, candidates can apply for any of the vacancies.
12. If any claim made by candidates is found to be incorrect, their candidature shall be summarily rejected.

Venue & Time

Date, time and details of venue of the selection shall be communicated to the shortlisted candidates.

General Instructions

1. Management reserves the right to cancel/ restrict/ enlarge/ modify/ alter the selection/ recruitment process at any stage, without issuing any further notice or assigning any reason thereafter.
2. The number of vacancies may vary.
3. The period of training/internship/apprenticeship shall not be counted towards post qualification experience.
4. Any information regarding this recruitment process would be made available through the e-mail provided by the candidate at the time of registration and/or uploaded on RITES website. Candidates are advised to periodically check the site for updates.
5. No train/bus fare / TA / DA shall be payable.

Communication with RITES

All correspondence by / with the candidates in regard to the examination shall be through e-mail only.

All communications with RITES should invariably contain the following particulars:

- i. VC No.
- ii. REGISTRATION/ROLL NO.
- iii. NAME OF CANDIDATE IN FULL AND IN BLOCK LETTERS.
- iv. Valid email address as given in the application

Communications not containing above particulars shall **NOT BE ATTENDED**.

For any clarification/queries not covered above, please contact officials of Recruitment Section on telephone No. 0124 - 2818178/ 2818163 from 10:00 AM to 5:00 PM only on working days (Monday - Friday). **Queries related to information already provided above shall not be attended.**

Important Dates

| S. No. | Particular | Date |
|--------|---|----------------------|
| 1 | Start date of online registration | 06.04.2016 |
| 2 | Last date of online registration | 06.05.2016 |
| 3 | Last date of submission of hard copy of documents | 12.05.2016 |
| 4 | Tentative date of selection | To be notified later |